

LAKISHA S. JONES

Special Education Advocate. Consultant. Diagnostician

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SUMMARY

Chief Educational Consultant and Owner of I.E.P Genius Educational Consulting and The Mediation Genius of Jones Humphrey Consulting.

EDUCATION

Pepperdine University

Masters in Dispute Resolution
2024-present

Educational Diagnostician Certification

Student Support Services

Sul Ross University 2015-2016
Houston ISD ACP 2018-2020

University of Houston Clear Lake

Masters in Criminology
30+hours in Literature and Technical Writing
2005-2011

University of Houston Downtown

Bachelors in Professional Writing
2003-2005

SKILLS

- A master of interpersonal skills and establishing connection with others.
- Exceptional communication and interpersonal skills across cultures.
- Ability to work independently or as a team.
- Detail-oriented with keen observation abilities.
- Fluent in applying research skills to obtain necessary background information.
- Report writing that conveys information effectively to others.
- Analytical reasoning utilizing both logical reasoning and problem-solving techniques.
- Critical thinking and Technical skills to use judgment and experience.

CERTIFICATIONS

TEXAS

Educational Diagnostician EC-12
Special Education EC-12
English as a Second Language EC-12
8-12 English Language Arts & Reading
EC-4 Generalist
4-8 Generalist

CALIFORNIA

Multiple Teaching Credential

PROFESSIONAL EXPERIENCE

Field Research Examiner

Pearson Assessments | 2022 - Present

- Conduct detailed field examinations.
- Review and analyze data to identify discrepancies, inconsistencies, or areas needing improvement.
- Communicate findings and recommendations to Field Research team.
- Ensure compliance with local, state, and federal regulations and standards.
- Interview personnel and gather information from various sources to support examinations.
- Stay up-to-date with industry regulations, standards, and best practices.
- Maintain accurate and organized records of examinations and findings.

Contract Educational Diagnostician

National Recruiting Consultants | 2023 - 2024

- Administer psycho-educational evaluations for specialized services.
- Maintain and communicate clear understanding of the 13 qualifying disabilities.
- Identify skills to be mastered by the student.
- Determined strategies, techniques and classroom management techniques to support student.
- Address the strengths and weaknesses of the the IEP and FIE.
- Maintain confidential records of eligibility and compliance.

Diagnostic Specialist

Katy ISD | 2020 - 2023

- Assess educational needs, learning styles, and program needs of students referred for specialized services.
- Work cooperatively with members of the IEP/ARD Team.
- Administer formal and informal assessments for eligibility.
- Compile and evaluate comprehensive student information.
- Consult/collaborate with parents, teachers and staff.
- Facilitate ARD and Triennial evaluation meetings.
- Interpret assessment data, appropriate placement, and development of Individual Education Plans (IEP).

PROFESSIONAL EXPERIENCE (2)

Grade Chair, Lead ESL Teacher

Houston ISD | 2013 - 2020

- Deliver rigorous content instruction in Math/ESL/Reading/Language Arts/Social Studies
- Assess student performance and tracked English language acquisition levels.
- Collaborate-assessed-monitored effectiveness of curriculum lesson plans with 4th Grade Team.
- Develop highly engaging lessons based on data-driven instruction, differentiation and personalized learning in a student-centered learning environment.
- Dedicate to fostering language acquisition and command of the English Language.

English Language Trainer

Disney English | 2011 - 2012

- Deliver immersive language learning techniques: storytelling, singing, dialogue and role-playing to foster motivation, resilience and intellectual curiosity in Mandarin speaking learners.
- Accelerate learning through socialization and imaginative play.
- Incorporate the use of specific, concrete, actionable educational techniques using technology and Disney content.
- Track proficiency and maintain student success with 90% or above.
- Utilize multiple formal and informal assessment measures.
- Coach fellow trainers on effective behavioral management strategies, objective-driven and learner-centered instruction.

8-12 Special Education Resource Teacher

BSIC | 2011 - 2011

- Provide direct instruction, tutoring and instructional support in small groups in the resource room.
- Differentiate instruction with the modification of the general education curriculum.
- Collaborate with Gen Ed Teachers to design benchmark assessment material for students.
- Update changes, additions or modifications to educational programming in I.E.P.
- Collaborate with MTSS/IEP Team during the Annual ARD meeting.
- Administer formal and informal assessments.

Special Education Autism/After School Teacher

Alief ISD | 2008 - 2010

- Create individualized educational plans and lesson plans for each student based on individualized needs.
- Deliver cognitive development strategies to cultivate mastery.
- Update and/or developed IEPs, BIPs and FBAs.
- Facilitate the modification of content material and assignments.
- Prepared personalized lesson plans derived from IEP and FIE.
- Collect data on student progress.
- Collaborate with students, parents, and other educators to develop IEPs.
- Administer content area testing at the district and state level.

ESOL Instructor

San Jacinto College North | 2008 - 2009

- Deliver effective ESOL lesson plans based on course outlines.
- Provide inclusive student support.
- Administer informal and formal assessments.
- Differentiate instruction and incorporate personalized learning.
- Assess English acquisition levels throughout the course.
- Develop engaging activities including the foundations of language acquisition.
- Plan and deliver methods to develop social and academic language skills acquisition in alignment with department expectations.

Transportation Security Officer

DHS/TSA | 2005 - 2008

- Screen passengers and luggage using security equipment.
- Verify identification of passengers.
- Enforce regulations by ensuring passenger compliance with security regulations.
- Detect and respond to potential security threats.
- Notify supervisors or authorities of any suspicious activity.
- Answer passengers' questions and communicate with passengers, coworkers and supervisors.
- Follow established security protocols and procedures.

TDCJ Correctional Officer

Texas Department of Criminal Justice | 2003-2004

- Security search for contraband, prevent escapes, and maintain security.
- Observe offenders, perform pat and strip searches, and restrain assaultive offenders.
- Transport offenders by walking or riding in vehicles for transition.
- Supervise count, feed, and supervise offenders in housing, work, and other areas.
- Prepare and maintain records, forms and reports.
- Respond to emergencies as a member of a special team.
- Promote facility cleanliness and report maintenance or repair needs.
- Complete training courses and assist with in-service training of staff

AIG Service Desk Analyst

Unisys Corporation | 2003-2004

- Provide support for hardware, software, networks, and user administration.
- Use problem-solving skills to resolve technical issues.
- When necessary, escalate issues to Lead or supervisor.
- Record and track the problem-solving process, including actions taken and decisions made.
- Use empathy, patience, and communication to assist customers and explain technical resolutions.
- Prioritize and schedule problems to meet service levels.

Glass Claim Analyst

Progressive Insurance | 2003-2004

- Receive glass damage claims and review policy details to assess initial coverage eligibility.
- Analyze photos and reports of glass damage to determine the extent of repairs needed.
- Generate accurate repair cost estimates based on industry standards and parts pricing.
- Communicate with auto glass repair shops to schedule appointments, verify repair quality, and negotiate pricing.
- Contact policyholders to explain coverage options, gather necessary information, and update them on claim status.
- Identify potential fraudulent claims and initiating further investigation when necessary.
- Approve repairs, process payments, and close claims within established guidelines.
- Ensure all claim activities comply with relevant insurance regulations and company policies.